

COMPUTERS & WRITING 2009 17-22 June 2009

Single deluxe accommodations are available in the residence halls on the UC Davis campus for guests attending the Computers & Writing 2009 conference. Housing space on campus is limited; therefore timely submission of a reservation form will assure a space.

Accommodations are located in **Segundo North**, a residence hall complex located on the north side of campus. All rooms in the residence halls are comfortably designed for single deluxe occupancy. Bathroom facilities are shared and linens are provided upon your arrival. Conference Housing provides clean, comfortable accommodations but may not be comparable to guest expectations if they plan to stay in a full service hotel or motel.



DINING

Meals are professionally prepared and served platform style in the Segundo Dining Commons located near your room. The menu offers a wide variety of hot and cold entrees, a vegetarian entree, extensive salad and sandwich bars, soups, fresh fruits, desserts and beverages. Guests are welcome to return for additional servings as often as they wish. For those who do not wish to return to the dining room for lunch, bag lunches are available from the dining room at no additional charge.

PARKING

Segundo guests should park in Visitor Parking Lot VP25. There is a charge for campus parking each weekday; parking is free on Saturday and Sunday. Permits can be purchased at parking lot permit dispensers. Please contact Transportation and Parking Services at [530] 752-8277 for current rates.

GUARANTEED RESERVATIONS

Reservations will be made on a first come, first served basis and will not be guaranteed if payment is not received by the reservation deadline; rooms will be guaranteed only when full payment is received in advance. All charges must be paid in US currency and drawn on a US bank. Travelers checks, cashiers checks, personal checks, money orders and credit cards will be accepted. Credit card payments may be accepted by fax. Checks must be made payable to UC Regents.

To reserve accommodations, please complete the reservation form and send with full payment to the address noted on the form. After we receive your payment we will mail you a receipt and confirmation of your reservation with detailed instructions for check in and how to obtain your room key.

CANCELLATIONS

All cancellations for accommodations must be made at least two weeks prior to the first arrival date of the reservation. An administrative service fee of \$25 will be deducted from the refund amount. A refund check will be mailed to the guest approximately two to four weeks after notification. Full payment will be forfeited if cancellation notification is not received at least two weeks prior to the first conference arrival date.

UNIVERSITY & RESIDENCE HALL REGULATIONS

Guests staying in the residence halls are expected to abide by all University & Residence Hall Regulations [www.confhsg.ucdavis.edu/pdf/Regulations.pdf]

The University of California prohibits discrimination against or harassment of any person employed by or seeking employment with the university on the basis of race, color, national origin, religion, sex, physical or mental disability, medical condition (cancer-related or genetic characteristics), ancestry, marital status, age, sexual orientation, citizenship or status as covered veteran (special disabled veteran, Vietnam era veteran or any other veteran who served on active duty during a war or in a campaign or expedition for which a campaign badge has been authorized). The University of California is an affirmative action/equal opportunity employer. Inquiries regarding the university's equal employment opportunity policies may be directed to: Rahim Reed, Associate Executive Vice Chancellor—Campus Community Relations, Offices of the Chancellor and Provost, UC Davis, One Shields Ave., Davis, CA 95616; (530) 752-2071; fax (530) 754-7987; e-mail rreed@ucdavis.edu. Speech or hearing impaired persons may dial (530) 752-7320 (TDD).



UNIVERSITY OF CALIFORNIA, DAVIS
COMPUTERS & WRITING 2009
17-22 JUNE 2009

FOR OFFICE USE
Area: Segundo
Receipt #:
Date:

Male Female

Last Name _____ First Name _____ MI _____
Street Address _____ City, State _____ Zip _____ Country _____
Home Phone _____ Business Phone _____ FAX _____ E-Mail _____



All All rooms are comfortably designed for single deluxe occupancy. Bath facilities are shared. Daily bed making is not included. Card operated laundry facilities are located on the premises. Package includes use of recreation hall and swimming facilities, and breakfast only is served at the Segundo Dining Commons.

COMPUTERS & WRITING 2009
17-22 June 2009
\$55 per person per night

Arrival Date _____ Departure Date _____

$\frac{1}{\text{Number of Guests}} \times \frac{\quad}{\text{Number of Nights}} \times \$55 \text{ per night} = \$ \quad$

Check in time: 4pm Check out time: 2pm

Please make checks in US dollars payable to UC Regents; credit cards are accepted. **Full payment must be received by Wednesday, 3 June 2009 with this form in order to guarantee the reservation.** After this date we will not be able to guarantee housing accommodations. Credit card reservations may be accepted by FAX [530/752-8185].

Payment Method: Check Money Order Visa Mastercard UC Recharge # _____

Card # _____ Expiration Date _____

Signature [required for valid credit card transaction]: I authorize UC Davis Conference Housing to charge the amount shown

Send completed form to: Conference Housing Office [CWC09]
151 Student Housing
One Shields Avenue
University of California
Davis, CA 95616-8712